



संदर्भ सं.....

दिनांक

Ref. No.: KMV/F-3/6/2018/

Dated: 12.11.2018

MINUTES

A meeting of the Governing Body of the college was held on Thursday, 1st November, 2018 at 03:30 P.M. in the office of the Principal.

The following members were present:

1	Mr. Samar Kumar	Chairperson, Governing Body
2	Dr. S.C. Gupta	Treasurer, Governing Body
3	Ms. SaraswatiKalyani	Member, Governing Body
4	Mr. Kailash Kumar Bhartia	Member, Governing Body
5	Dr. (Ms.) ShaliniMalhotra	Member, Governing Body
6	Sh. Chandrika Prasad Mishra	Member, Governing Body
7	Sh. R.P. Singh (IFS Retd.)	Member, Governing Body
8	Sh. P.N Mishra	Member, Governing Body
9	Dr. MadhuPruthi	Principal & Member Secretary
10	Dr. (Ms.) JagneetKaurAnand	Teacher's Representative on Governing Body
11	Dr. AshishBansal	Teacher's Representative on Governing Body
12	Mr. Shiv Narain	Non-Teaching Representative on Governing Body

Prof. Prakash Narayan, Prof. Rita Singh, Sh. PreetamAnandKothadiyaand Mr. AnkitSrivastavacould notattend the meeting.

1. Minutes of Governing Body meeting dated 23.07.2018 were reported, recorded and confirmed.
2. The following actions taken by Chairperson and Treasurer, Governing Body for smooth functioning of the college were reported, recorded and approved:
 - (i) Grant of Permission to install seven CCTV Cameras alongwith one 16 Channel DVR in the college with an approved a budget of Rs. 50,000/- for the same.
 - (ii) Extension of tenure of Bursar of the college w.e.f. 01.09.2018 for a further period of one year or till further orders.

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- (iii) Grant of Permission to open GeM Pool Account with ICICI Bank, Rohini Branch.
- (iv) Appointment of Junior Assistant under reserved category (SC) on contractual basis as per DU norms.
- (v) Appointment of retired Mr. Praveen Kumar Bhatia as Section Officer (Accounts) on contractual basis (as per University of Delhi norms) till permanent appointment is made.
- (vi) Grant of Permission to purchase Various Items like Window AC, Computers, Printers, Compost Machine, Firewall and Wi-fi for hostel etc. from GeM site for various departments from College Development Fund (Item 1,4 and 5), Computer Fund (Item 2 and 3) and Hostel Development Fund (Item 6) and approved the Budget estimate as given below:

S. No.	Item(s)	Department	Approx Cost (In Rs.)
1	2 Window AC (1.5 Ton) and 1 Split AC (1.5 Ton) in lieu of old AC's of staff room.	Staff Room	2,00,000/-
2	40 Computers	Computer Science	24,00,000/-
3	Multifunctional Printer	Computer Science	1,00,000/-
4	Compost Machine 25 KG. from GeM	Administration	3,20,000/-
5	Firewall (UTM) for regulating bandwidth and security concern for 2000 users	College and Hostel	10,00,000/-
6	Wi-fi for hostel	Hostel	7,00,000/-

- (vii) Grant of Permission to release Rs. 8,31,071/- towards Earned Leave/ HPL Leave to Mr. Praveen Kumar Bhatia, Section Officer (Accounts) on his superannuation.
- (viii) Grant of Withdrawal from Provident Fund to:
 - (a) Dr. Priti Sehgal - Rs. 22,00,000/-
 - (b) Mr. Ashok Kumar - Rs. 41,600/-
 - (c) Mr. Praveen Kumar Bhatia - Rs. 5,01,428/-
(full and final payment)

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- (ix) Engagement of Mr. Yogesh Sharma, Computer Programmer with fixed remuneration of Rs. 2000/- per month for Secretarial Assistance for online and manual RTI work.
- (x) Engagement of Ms. Anuradha Chadha, Senior Technical Assistant (Computer) with fixed remuneration of Rs. 500/- per month for doing IQAC work.
- (xi) Grant of a budget of Rs. 82,000/- for Plantation Drive held on 16.08.2018.
- (xii) Grant of Permission to engage a Videographer during pre-campaigning period and Election Day of DUSU/ KMV Student Union Election and approved an estimated budget of Rs 80,000/- for his engagement of 16 days (28.08.2018 to 12.09.2018).
- (xiii) Engagement of six additional Security Personnel (Bouncers) from Security agency M/s Knight Watch (already under contract with College) from 24.08.2018 to 12.09.2018 during DUSU/ KMV Student Union Election.
- (xiv) Grant of a budget of Rs. 1,30,000/- for Student Union Election held on 12.09.2018.
- (xv) Grant of a budget of Rs. 80,500 for interaction session of students and staff members with Sh. Manish Sisodia Ji, Deputy Chief Minister, Govt. of NCT of Delhi on 08.10.2018.
- (xvi) Opening of GeM Pool Account with ICICI Bank to make payments of purchases made from GeM (Account No: 629801115889) as per notification from GeM.
- (xvii) Grant of a budget of Rs. 1,88,000/- for organizing Annual School Outreach Event C.E.O organized by Department of Management Studies on 26th October, 2018.
- (xviii) Re-appointment of Ad-hoc Teachers w.e.f 20.07.2018 for a period of 3 months as detailed below:

S. No.	Name of the Lecturer	Department	S. No.	Name of the Lecturer	Department
1	Ms. Astha Kanjlia	Management Studies	2	Ms. Kritee Manchanda	Management Studies
3	Dr. (Ms.) Nomita Sharma	Management Studies	4	Dr. R.S. Rajpurohit	Commerce

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5	Mr. HemantYadav	Commerce	6	Dr. (Ms.) AnjalikaSolanki	Commerce
7	Mr. Kunal Kumar	Commerce	8	Ms. NamitaPadhy	Commerce
9	Ms. PramaVishnoi	Commerce	10	Ms. MonuChauhan	Commerce
11	Ms. RuchiGoyal	Commerce	12	Ms. SnehlataRana	Commerce
13	Ms. NidhiAggarwal	Commerce	14	Mohd Tariq Azizy	Commerce
15	Ms. AsthaGoyal	Computer Science	16	Ms. RochanaChaturvedi	Computer Science
17	Ms. NidhiPassi	Computer Science	18	Mr. Sumit Kumar Baberwal	Computer Science
19	Dr. Sumit Kumar Agarwal	Computer Science	20	Dr. (Ms.) NamitaAggarwal	Computer Science
21	Mr. Sudhir Kumar Gupta	Computer Science	22	Ms. JyotiKumari	Computer Science
23	Mr. Rakesh Kumar	Computer Science	24	Mr. Pradeep Kumar	Computer Science
25	Mr. Anand	Computer Science	26	Ms. RashmeetKaurChawla	Computer Science
27	Ms. Kanishka	Computer Science	28	Mr. Manish Kumar Singh	Computer Science
29	Ms. DishaGarg	Computer Science	30	Mr. ArunAgarwal	Computer Science
31	Mr. HimanshuKushwah	Electronics	32	Mr. Anil Sethi	Electronics
33	Dr. (Ms.) JyotiBansal	Electronics	34	Mr. Prashant Kumar	Electronics

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35	Mr. Nitin Kumar	Electronics	36	Mohd. Rafeeqe CK	English
37	Ms. Richie Aggarwal	Mathematics	38	Ms. VandanaVerma	Mathematics
39	Ms. RajatArora	Mathematics	40	Dr. Ram ChanderVerma	Mathematics
41	Mr. Panjabi Singh	Mathematics	42	Dr. Subedar Ram	Mathematics
43	Mr. Pushpendra Kumar	Mathematics	44	Dr. Ravi Kumar	Mathematics
45	Dr. (Ms.) SmitaKorpall	Physics	46	Mr. GagandeepLongiany	Physics
47	Ms. NehaYadav	Physics	48	Ms. NeeruSehdev	Physics
49	Ms. VandanaGambhir nee Chopra	Psychology	50	Ms. ShailjaRana	Psychology
51	Ms. Swati Jain	Psychology	52	Dr. (Ms.) KomalChandiramani	Psychology
53	Ms. GeetanjaliSageena	EVS	54	Mr. VirenderYadav	Hindi

3. The following actions taken by Principal for smooth functioning of the college were reported, recorded and approved:

(i) Extension of tenure of Ad-hoc teachers (within rules) for a period of one month more or upto completing 120 days from the date of Joining, whichever is earlier:

S. No.	Name of the Lecturer	Department	Date of Joining
1	Ms. AsthaKanjlia	Management Studies	20.07.2018
2	Ms. KriteeManchanda	Management Studies	20.07.2018
3	Dr. (Ms.) Nomita Sharma	Management Studies	20.07.2018
4	Dr. R.S. Rajpurohit	Commerce	20.07.2018

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5	Mr. HemantYadav	Commerce	20.07.2018
6	Dr. (Ms.) AnjalikaSolanki	Commerce	20.07.2018

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7	Mr. Kunal Kumar	Commerce	20.07.2018
8	Ms. NamitaPadhy	Commerce	20.07.2018
9	Ms. PramaVishnoi	Commerce	20.07.2018
10	Ms. MonuChauhan	Commerce	20.07.2018
11	Ms. RuchiGoyal	Commerce	20.07.2018
12	Ms. SnehlataRana	Commerce	20.07.2018
13	Ms. NidhiAggarwal	Commerce	20.07.2018
14	Mohd Tariq Azizy	Commerce	20.07.2018
15	Ms. AsthaGoyal	Computer Science	20.07.2018
16	Ms. RochanaChaturvedi	Computer Science	20.07.2018
17	Ms. NidhiPassi	Computer Science	20.07.2018
18	Mr. Sumit Kumar Baberwal	Computer Science	20.07.2018
19	Dr. Sumit Kumar Agarwal	Computer Science	20.07.2018
20	Dr. (Ms.) NamitaAggarwal	Computer Science	20.07.2018
21	Mr. Sudhir Kumar Gupta	Computer Science	20.07.2018
22	Ms. JyotiKumari	Computer Science	20.07.2018
23	Mr. Rakesh Kumar	Computer Science	20.07.2018
24	Mr. Pradeep Kumar	Computer Science	20.07.2018
25	Mr. Anand	Computer Science	20.07.2018
26	Ms. RashmeetKaurChawla	Computer Science	20.07.2018
27	Ms. Kanishka	Computer Science	20.07.2018
28	Mr. Manish Kumar	Computer Science	20.07.2018
29	Ms. DishaGarg	Computer Science	20.07.2018
30	Mr. HimanshuKushwah	Electronics	20.07.2018
31	Mr. Anil Sethi	Electronics	20.07.2018
32	Dr. (Ms.) JyotiBansal	Electronics	20.07.2018
33	Mr. Prashant Kumar	Electronics	20.07.2018
34	Mr. Nitin Kumar	Electronics	20.07.2018

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35	Mohd. Rafeeque CK	English	20.07.2018
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36	Ms. Richie Aggarwal	Mathematics	20.07.2018
37	Ms. VandanaVerma	Mathematics	20.07.2018
38	Ms. RajatArora	Mathematics	20.07.2018
39	Dr. Ram ChanderVerma	Mathematics	20.07.2018
40	Dr. Panjabi Singh	Mathematics	20.07.2018
41	Dr. Subedar Ram	Mathematics	20.07.2018
42	Dr. Pushpendra Kumar	Mathematics	20.07.2018
43	Dr. Ravi Kumar	Mathematics	20.07.2018
44	Dr. (Ms.) SmitaKorpall	Physics	20.07.2018
45	Mr. GagandeepLongiany	Physics	20.07.2018
46	Ms. NehaYadav	Physics	20.07.2018
47	Dr. (Ms.) VandanaGambhir nee Chopra	Psychology	20.07.2018
48	Dr. (Ms.) ShailjaRana	Psychology	20.07.2018
49	Ms. Swati Jain	Psychology	20.07.2018
50	Dr. (Ms.) GeetanjaliSageena	EVS	20.07.2018
51	Mr. VirenderYadav	Hindi	20.07.2018
52	Ms. Priyanka Sharma	Commerce	30.07.2018
53	Ms. DivyaGoel	Commerce	30.07.2018
54	Ms. RekhaNegi	Psychology	30.08.2018
55	Ms. Neeti Jain	Management Studies	30.07.2018 (Terminate w.e.f 10.10.2018)
56	Mr. Archit Nanda	English	30.07.2018
57	Mr. Rohan C. Kamble	English	30.07.2018
58	Mr. Deepak Kumar Meena	Mathematics	01.08.2018

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(ii) Re-appointment/ Appointment of the following non-teaching staff on consolidated salary basis as per norms of the University of Delhi.

S. No.	Name	w.e.f.	Salary @Rs. P.M.	Designation	Period
1	Mr. Chander Pal Singh	10.07.2018	15070/-	MTS (Lab. Attdt.)	6 Months
2	Mr. Surendra Kumar	10.07.2018	15070/-	MTS (Lab. Attdt.)	6 Months
3	Mr. Hari Chand Meena	10.07.2018	15070/-	MTS (Lab. Attdt.)	6 Months
4	Ms. AnjuTyagi	17.07.2018	27000/-	Warden	6 Months
5	Mr. Shakeel Ahmad	17.07.2018	15070/-	MTS	6 Months
6	Mr. Sanjay Kumar S/o Sh. Bhawani Ram	20.07.2018	15070/-	MTS (Lab. Attdt.)	6 Months
7	Mr. Deepak Mathur	31.07.2018	15070/-	MTS	6 Months
8	Mr. Santosh Kumar	31.07.2018	15070/-	MTS	6 Months
9	Sh. Ajay Kumar Mandal	31.07.2018	15070/-	MTS (Ground Man)	6 Months
10	Mr. Karamveer	03.08.2018	15070/-	MTS (Ground Man)	6 Months
11	Mr. SanamPathania	07.08.2018	15070/-	MTS (Ground Man)	6 Months
12	Mr. Amit Kumar	14.08.2018	18960/-	Junior Assistant	6 Months
13	Mr. Mohit	24.08.2018	15070/-	MTS	6 Months
14	Mr. Lovkesh	24.08.2018	15070/-	MTS	6 Months
15	Mr. Akhilesh	28.08.2018	18960/-	Lab. Assistant	6 Months
16	Mr. Abhishek	28.08.2018	15070/-	MTS	6 Months
17	Ms. Baby	12.10.2018	15070/-	MTS (Lady Attendant)	6 Months
18	Mr. P.K. Bhatia	01.10.2018	41,693/-	Section Officer (Accounts)	6 Months
19	Mr. Manish	15.10.2018	15070/-	MTS (Library Attdt)	6 Months
20	Mr. Puneet Thakur	16.10.2018	15070/-	MTS (Lady Attendant)	6 Months

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- (iii) Purchase of sixty Chairs for Computer Science Department for Rs. 1,51,470/- through GeM.
 - (iv) Grant of additional enhancement of Rs. 1000/- to Ms. Anju Tyagi, Warden, Girls Hostel w.e.f 1st October, 2018.
 - (v) Oath ceremony of newly elected Students Union Members was held on 20th September, 2018 with Student Advisory Committee.
4. Receipt of letter No.: DHE-3(1)/100%/GIA/2018-19/3379-87 dated 10.07.2018 from DDO, Directorate of Higher Education, Govt. of NCT of Delhi regarding sanction Order for release of 1st Installment to college of Rs. 4.08 Crore under GIA Salaries and Rs. 0.15 Crore under GIA other than Salaries was reported and recorded.
 5. Receipt of letter No.: Estab.-I/051//D.A/2009/04/2018/489 dated 17.09.2018 from Joint Registrar (Estab-N/T), University of Delhi, Delhi regarding revised Rate of Dearness Allowance @ 9% applicable w.e.f. 01.07.2018 to the University employees as per 7th Central Pay Commission (CPC) was reported, recorded and approved.
 6. Appointment of Mr. Praveen Kumar Bhatia after his superannuation from the post of Section Officer (Accounts) on 30.09.2018 has been appointed as Section Officer (Accounts) on contract basis with consolidated salary as per University of Delhi rules till permanent appointment is made was reported, recorded and approved. Further the Governing Body approved the release of his Service Gratuity of Rs. 15,39,415/- and Provisional Pension of Rs. 38,225/- (without commutation) after taking Undertaking till the fixation of pension from University of Delhi is recovered.

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7. Receipt of letter dated 1st October, 2018 from Dr. DimpyMahanta, Assistant Professor, Department of Psychology Cotton University regarding submission of her Technical Resignation w.e.f 03.08.2016 from the post of Assistant Professor, Department of Psychology was reported, recorded and approved. The Governing Body accepted her Technical resignation w.e.f start of her leave and lien period. i.e 18th August' 2015.
8. Receipt of letters dated 24.04.2018 and 09.10.2018 from Dr. V.K. Verma, Associate Professor, Department of Physics requesting for grant of Sabbatical Leave for a period of one year was reported, recorded and approved.
9. Receipt of legal notice No. CS-III/149/KM/2018/478 dated 13/18.06.2018 from the Asstt. Registrar (Colleges), University of Delhi, Delhi – 110007 regarding submission of point wise reply/comments in the case of termination of service of Sh. Shekhar Chand S/o Late Sh. Hukum Chand, Security Guard to the General Secretary, Delhi Labour Union was reported and recorded. Further appointment of Mr. MayankYadav, Advocate on panel of University of Delhi to contest the case of Mr. Shekhar Chand in Delhi Labour Union on behalf of college as per prior approval of Hon'ble Chairman, Governing Body was reported, recorded and approved.
10. Opening of aGeM Pool Account in ICICI Bank (Account Number: 629801115889), Rohini, Sector – 8 Branch to make all the payments of purchases that are required to be made from GeM and signing of MOU with the bank by college was reported, recorded and approved.
11. Minutes of Meetings of Building Committee held on 05.06.2018, 12.06.2018 and 24.09.2018 were reported, recorded and approved.

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12. In view of decision taken in the last meeting of the Building Committee dated 24.09.2018, it was decided to remind PWD to submit its estimates for Sewage Treatment Plant immediately. If PWD fails to submit the said estimate by 30th November, 2018, the Governing Body shall discuss the issue for going ahead in principle for setting up of this plant in PPP model after following due process of the tender etc.
13. A mail dated 24.10.2018 received from Mr. AnkitSrivastava, Member, Governing Body regarding request for updation on various matters was reported, recorded and discussed.
- (i) For appointment of Vice-Principal, Member Secretary (Principal) informed that a letter may be written to University of Delhi and also funding agency i.e Directorate of Higher Education, Govt. of NCT Delhi for considering KeshavMahavidyalaya as an Extended College since the college student strength for last 5 years is more than 1500.
 - (ii) Uploading of GB Minutes on Web-site was informed. The house suggested college to upload minutes of Staff Council also on its website.
 - (iii) Progress on STP Plant was updated in the meeting.
 - (iv) Progress on New Building Construction was updated in the meeting.
 - (v) Progress on purchase of new computers and condemnation of old computers was updated in meeting.
 - (vi) The GB directed the college to write a letter to PWD for replacement of old Air Conditioners in the college.
 - (vii) Budget submitted by Physics and Electronics Departments for purchase of new instruments was forwarded to DHE for financial approval.

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(viii) Department wise teacher's vacancy was updated in the meeting.

14. Receipt of letter No: Acd.-I/DUSU-Affiliation/2018/102 dated 21.08.2018 from the Dy. Registrar (Academic), University of Delhi regarding approval of membership of student of KeshavMahavidyalaya to the Delhi University Student Union (DUSU) was reported and recorded.
15. Successful completion of KeshavMahavidyalaya Student Union (KMVSU) and Delhi University Student Union (DUSU) Election in the college on 12th September, 2018 was reported and recorded.
16. Purchase of 60 Chairs worth Rs. 1,51,470/- by the Department of Computer Science was reported and recorded. One more order for purchase of 6 Printers worth Rs. 69,978/- placed through GeMwas reported, recorded and approved.
17. Request of President, Staff Association for purchase of certain Assets for Staff Room was reported.
18. Receipt of various letters dated 05.12.2017, 11.01.2018, 23.03.2018, 26.03.2018, 05.05.2018, 16.04.2018, 17.07.2018, 20.09.2018, 04.10.2018 and 05.10.2018 from Dy. Dean (Works), Deputy Registrar University of Delhi and A.O, Directorate of Higher Education regarding NGT directions for college and University for provision of Rain Water Harvesting System in colleges as per the court order was reported. A revised Estimate again submitted by the college to the Directorate of Higher Education for the same was reported and recorded.

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19. In a meeting of finance committee dated 04.05.2018, further approved in GB meeting held on 14.05.18 , the request of Alumni Executive Members to transfer money collected from student under alumni interaction fund into Alumni Association Bank Account (to be opened in Canara Bank) was reported, recorded and approved. It was unanimously proposed that Alumni Interaction Fund collected from students of final year only be transferred to Alumni Association Bank Account.
20. Request of Library Department of college to write off 10 (9+1) books was reported, recorded and approved.
21. Recommendation of Canteen Committee regarding discontinuation of Contract with Canteen Vendor M/s Sai Caterers was reported, recorded. The house unanimously recommended to college to proceed further with fresh/ new E-Tender for award of canteen contract.

The meeting ended with a vote of thanks to the chair.

Sd/-

(Dr. MadhuPruthi)
Principal & Member Secretary
Governing Body

Sd/-

Chairperson,
Governing Body